



**PROPERTY MGMT RENTAL APPLICATIONS**

**\*Certified Funds required BEFORE application is processed**

\_\_\_\_\_ Applicants must use LISTING BROKER LEASE APPLICATION (attached to the listing) OR apply on-line  
Please include all requested documentation, [paystubs, copy of ID]. If self-employed, provide 2 years  
of tax returns.

\_\_\_\_\_ Applicants must complete the application in Full, and initial and sign

\_\_\_\_\_ Processing fee is \$60 per applicant [certified funds payable to MO WILSON PROPERTIES] must be  
dropped off with application. \*\*May be paid on-line for online applications. \*\*

\_\_\_\_\_ “Hold” Deposit = First Month’s rent [certified funds payable to MO WILSON PROPERTIES] must  
be dropped off at the office for the application to be processed. This is refundable if not approved.

**\*\*\*ALL ABOVE MUST BE RECEIVED BEFORE APPLICATION CAN BE CONSIDERED\*\***

**RENTAL CRITERIA**

- 1) Application subject to approval by Mo Wilson Properties and/or property owner.
- 2) Upon approval & acceptance, tenant must execute a mutually acceptable lease within 2 days of receiving lease via DocuSign
- 3) If applicant cancels application within 2 days of acceptance by management/landlord, the “Hold” deposit will be refunded to the applicant(s). Once the lease is ratified, the “Hold” deposit is subject to forfeiture if applicant(s) should fail to take possession.
- 4) Upon lease signature, the “Hold” deposit will become the Security Deposit.
- 5) Tenants are required to obtain & keep current RENTERS INSURANCE during the lease term. A copy of the declaration page must be provided to our office prior to the move in date.
- 6) **Utilities** must be transferred by lease start date and the account numbers reported to our office at least two days prior to move in date. The earlier the better.

**APPLICANT HAS READ AND UNDERSTANDS THE ABOVE \_\_\_\_\_/\_\_\_\_\_.**

**Please contact Mo Wilson Properties at (703) 878-0000 with any additional questions.**

**Our Address: 13496 Minnieville Road Woodbridge, VA 22192**  
**Monday – Friday 9am-5pm Saturday 10am-4pm**

**Fax (703) 878-0144 Office hours –**

**Drop boxes are located on-site (No Cash accepted)**